

Hampden Recreation Committee  
Minutes  
January 5, 2017

Attendance:

Recreation Committee: Nancy Fenders, Jane Jarvi, Frank Pergolizzi, Jason Sharpe, Stephanie Shayne

Recreation Department: Shelley Abbott, Director: Jill McLaughlin, Assistant Director

Town Representative: Angus Jennings, Town Manager

Town Councilors: Terry McAvoy, Dennis Marble

Guest: Jim Dyer

Due to need for Town Council approval for reappointment of committee members and term completion, the meeting did not meet the quorum requirements. Additional committee members are being sought. The meeting was informational for those in attendance.

- I. Meeting was called to order at 6:30 pm.
- II. Agenda was approved
- III. Public Comments: none
- IV. Minutes approval postponed to next meeting
- V. Directors Update/Report
  - a. 3 part-time staff hired. New minimum wage impacting current budget.
  - b. Revenue generating programming being sought to replace loss of roller derby league.
  - c. Fall participant numbers increased: Winter Session 1 held steady
  - d. Spring programming includes the addition of a families themed dance, i.e., father/daughter, mother/son.
  - e. The Town Services Committee is reviewing the smoking ordinance to be expanded to include any plant based smoking or vaping at organized outdoor functions or on Town property.
- VI. Unfinished Business
  - a. 2017-18 budget preparation is underway. Changes made last year to the town budget process has improved transparency and preparation. Budget is due to the Town in March.
    - i. Included in the budget process will be a reflection of the true costs of facility use including a maintenance master plan and projections of field space demand (needs vs. wants). Included in these discussions are the affiliated programs, Public Works, and the Town Manager.
    - ii. Working with affiliate programs continues to stabilize: Bronco Little League is in the process of changing officers and looking for a fiscal agent agreement with the Town.
  - b. Summer Soccer Camp
    - i. Discussions just beginning: areas of concern: Dates (1<sup>st</sup> wk after school or August), split the camp (K-4, 5-9) or (competitive vs. recreational), remove Rec. Director from direct responsibility, increase structure for K-4 participants,
- VII. New Business

- a. Western Avenue Recreation Area Work: The council approved and is moving forward with the due diligence phase of the Western Avenue Recreation area. This is a large project that must follow the town charter for capital improvement, will involve the State DEP for expansion of non-pervious paving, and will include projects of scope and staffing needs. Currently the town is considering a phased project so each phase can stand alone.
- b. Recreation Committee Member Update: Two members pending appointment/re-appointment. Additional members being sought.
- c. Minimum Wage Increase: Town will be in compliance with the State mandated minimum wage increase. Current budget negatively impacted resulting in temporary delay in filling a vacancy. Town support being requested along with fee increases. Fee ordinance being reviewed for flexibility vs town approval for every fee increase. Participant scholarship program was discussed with a proposal being drafted for Council approval
- d. ~~Town Audit: F 2016 still in process. The Recreation carry forward fund is in good~~
- e. Community Organizational Fair is projected for early Spring, is being organized by the Town Manager, and will be held at RSU Performing Arts Center on a Sunday afternoon.
- f. Department Maintenance Plan, short and long term, is being developed

VIII. Next Meeting: TBD

IX. Meeting adjourned.

Respectfully submitted:

Jane Jarvi, Secretary